



Technical Product Manager of Patient and Provider

Position Title: Technical Product Manager of Patient and Provider

Position Type: Full Time

Location: Hybrid; Huntington Beach, CA or Arcadia, CA

Reports To: Program Manager of Government Programs

About Clever Care Health Plan

Clever Care Health Plan is a newly founded Medicare Advantage health plan serving Medicare beneficiaries in Southern California. Our employees are passionate in providing best services to our members and healthcare providers. Our three office locations are in Arcadia (Los Angeles County), Huntington Beach (Orange County) and New York City.

Job Summary

Responsible for internal business projects and programs involving department or cross-functional teams of subject matter experts, delivering products through the design process to completion. Plans and directs schedules as well as project budgets. Monitors the project from inception through delivery. May engage and oversee the work of external vendors. Assigns, directs and monitors system analysis and program staff.

Functions & Job Responsibilities

- Monitors the project from inception through delivery
- May engage and oversee the work of external vendors
- Active collaborator with people who are responsible for internal business projects and programs involving department or cross-functional teams of subject matter experts, delivering products through the design process to completion
- Focuses on process improvement, organizational change management, program management and other processes relative to the business
- Leads and manages team in planning and executing business programs
- Serves as the subject matter expert in the functional area and leads programs to meet critical needs
- Communicates and collaborates with customers to analyze and transform needs and goals into functional requirements
- Delivers the appropriate artifacts as needed
- Works with operational leaders within the business to provide recommendations on opportunities for process improvements
- Creates business requirements documents, test plans, requirements traceability matrix, user training materials and other related documentations



- Generate and distribute standard reports on schedule

Education & Experience

- Bachelors Degree or equivalent combination of education and experience.
- 5+ years experience in computer science

Knowledge/Skills/Abilities

- Experience in SQL
- Experience using Python or other programming languages a plus
- Critical thinker
- Detailed oriented/analytical mindset
- Strong communication skills, both verbal and written

Physical & Working Environment

Typical Physical Demands.

Position requires a great amount of sitting and standing. Some lifting, stooping, bending, or reaching is required. May require lifting up to 15-30 pounds. Requires manual dexterity sufficient to operate a computer, calculator and telephone. Requires normal range of hearing and vision. Requires the ability to type and file.

Typical Working Conditions.

Work is performed in an office environment and/or remotely. The job involves frequent contact with staff and public. Work may be stressful at times. May occasionally work some irregular hours.

What's in it for you?

1. A competitive compensation and benefits program.
2. Generous paid-time-off (PTO).
3. Ten paid holidays per year.
4. Excellent 401k saving plan, employer provides up to 4% match and employer contribution match is 100% immediately vested.
5. A work-life balance and much more!

Please email your resume directly to hr@ccmapd.com

Clever Care Health Plan is proud to be an Equal Employment Opportunity and Affirmative Action workplace. Individuals seeking employment will receive consideration for employment without regard to race, color, national origin, religion, age, sex (including pregnancy, childbirth or related medical conditions), sexual orientation, gender perception or identity, age, marital status, disability, protected veteran status or any other status protected by law. A background check is required.